

**STRATEGIC HOUSING FINANCE CORPORATION  
BOARD OF DIRECTORS  
REGULAR MEETING  
502 E. Highland Mall Blvd., Suite 106-B  
Austin, Texas 78752  
March 5, 2020  
9:00 a.m.**

**MINUTES**

The Strategic Housing Finance Corporation of Travis County, Texas, held a Regular Board of Directors meeting at 502 East Highland Mall Blvd., 106-B, Austin, TX 78752 on the above date.

**I. CALL TO ORDER**

A quorum was established, and President Ann Denton called the meeting to order at 11:37 a.m.

**II. ROLL CALL / CONFIRMATION OF QUORUM**

Roll Call of Directors: President Wilmer Roberts, Vice President Ann Denton, Director John Hernandez, Director Eddie Karam, Director Robbye Meyer. Guest: Cliff Blount with Naman, Howell, Smith & Lee PLLC. Staff in Attendance: CEO/Executive Director Patrick Howard, Director of Real Estate Development Robert Onion, Asset Manager Keith Hoffpauir, Sr. Administrative Assistant Debbie Honeycutt, Director of Finance Subra Narayanaiyer. Vice President Patrick Howard certified the quorum.

**III. CONSENT AGENDA**

- A. Approval of the Minutes from the January 9, 2020 Annual Meeting
- B. Approval of the Minutes from the January 15, 2020 Special Meeting

Vice President Ann Denton made a **motion** to approve Items III. A and III. B. President Wilmer Roberts seconded the motion, which **passed** unanimously.

**IV. PUBLIC FORUM / CITIZEN COMMUNICATION**

- Anyone desiring to discuss or comment on items directly related to the SHFC is always welcome.
- If the item is deemed related to an Agenda item at the current meeting, the presiding officer will inform the citizen that pending action(s) remain.
- Speakers must sign-in prior to the start of the Board Meeting on the appropriate form.
- Maximum three-minute limit per speaker.

There were none at that time.

**V. ACTION ITEM**

A. Resolution No. SHFC-2020-03	To <u>Authorize</u> the change of the Corporation's fiscal year end to December 31 and to fix December 31 as the Corporation's fiscal year end; and <u>Authorize</u> the execution and delivery of documents and instruments necessary to carry out such fiscal year end change; and other related provisions as necessary to fix December 31 as the Corporation's fiscal year end.
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Vice President Denton made a **motion** to approve Item V. A. Resolution No. SHFC-2020-03. Director Eddie Karam seconded the motion, which **passed** unanimously.

**VI. PRESENTATION / DISCUSSION**

A. Presentation and discussion regarding SHFC Staff pursuing ownership opportunities of Westerchester Woods Apartments located at 19600 N. Heatherwilde Blvd., Pflugerville, Texas 78660. – *Robert Onion*

Director of Real Estate Development Robert Onion presented Item VI.A.

**VII. EXECUTIVE VICE PRESIDENT'S REPORT**

A. Discussion and consideration regarding Board of Directors issues and concerns

Discussion regarding holding a Special meeting March 19, 2020 at 10:00 a.m.

**VIII. EXECUTIVE SESSION**

The Board of Directors may consider any item posted on the Agenda in Executive Session if there are issues that require consideration, and the Board of Directors announce that the item will be considered during such time in accordance with one or more of the following:

- Texas Government Code Annotated 551.071, Consulting with Attorney
- Texas Government Code Annotated 551.072, Real Property
- Texas Government Code Annotated 551.074, Personnel Matters
- Texas Government Code Annotated 551.076, Security
- Texas Government Code Annotated 551.087, Economic Development Negotiations

There were none at that time.

**IX. ADJOURNMENT**

Vice President Denton made a **motion** to adjourn the Board meeting. Director Robbye Meyer seconded the motion, which **passed** unanimously.

The Board meeting adjourned at 12:01 p.m.

Respectfully submitted,

  
Patrick Howard, Executive Vice President

**MISSION STATEMENT**

*Preserving and developing affordable housing and vibrant communities to enhance the quality of life for all.*

- > A copy of these minutes can be found on the web site ([www.hatctx.com](http://www.hatctx.com))
- > An audio recording is available upon request, 512-854-8245